

**The T-AP Digging into Data Challenge**  
**Request for Proposals**  
**Addendum for Applicants to the**  
**Deutsche Forschungsgemeinschaft (German Research Foundation, DFG)**  
**Version 1.1, 9 December 2015**

## **1. General**

If a T-AP Digging Into Data Challenge project contains a sub-project for which DFG funds are requested, the relevant proposal must adhere to the guidelines specified for the **DFG Research Grants Programme** (“Sachbeihilfe”, guidelines 50.01, [http://www.dfg.de/formulare/50\\_01/50\\_01\\_en.pdf](http://www.dfg.de/formulare/50_01/50_01_en.pdf) [English Version] or [http://www.dfg.de/formulare/50\\_01/50\\_01\\_de.pdf](http://www.dfg.de/formulare/50_01/50_01_de.pdf) [German version]). This applies in particular to the sub-project’s eligibility requirements and allowable funds / modules. (Sections 2.2. [Format and deadline] and 3. [Duration] can be ignored within the present T-AP Digging Into Data Challenge which has its own forms, deadlines and duration specifications). For your convenience, the relevant portions of the guidelines are copied below.

## **2. Proposal submission**

The full proposal including all supporting documents must be submitted **both** via the competition website hosted by the National Endowment for the Humanities (NEH), <http://www.diggingintodata.org>, **and** via the electronic submission platform hosted by DFG, ELAN, <http://elan.dfg.de>.

Please note that for technical reasons, when uploading a proposal via ELAN, the P.I.s from countries other than Germany (i.e. those who apply for funds from funding organizations other than DFG) must be entered as “participating individuals”. Within ELAN, only persons who apply for funds from DFG count as “applicants”.

**Applicants who have not previously applied for DFG funds have to open an ELAN account at least 2 working days prior to the submission date.**

## **3. Questions, Contact**

In case of questions, applicants are advised to contact Matthias Kiesselbach ([Matthias.Kiesselbach@dfg.de](mailto:Matthias.Kiesselbach@dfg.de)) at least four weeks prior to the submission date.

## **Extract from the Guidelines concerning the DFG Research Grants Programme (50.01):**

### **“I. Programme Information**

#### 1. Objective

Research grants enable individuals who have completed their academic training to conduct at any time research projects with clearly defined topics and durations, regardless of the subject.

The DFG Head Office staff will be happy to advise you, especially if your proposal does not seem to fit into the module system.

#### 2. Proposals

##### 2.1 Eligibility

Researchers in Germany, or those working at a German research institution abroad, who have completed their academic training (a doctorate as a rule) are eligible to apply for DFG research grants.

In general you are not eligible to submit a proposal if you work at an institution that is not non-profit or one that does not allow immediate publication of research findings in a generally accessible form.

Researchers who are employed at one of the institutes or member organisations of the Max Planck Society, Fraunhofer Society, Helmholtz Association or Leibniz Association, researchers working at a publicly funded institute associated with one of these organisations, and researchers working at international research facilities located in Germany should note the rules on the duty to cooperate.

[http://www.dfg.de/formulare/55\\_01/55\\_01\\_en.pdf](http://www.dfg.de/formulare/55_01/55_01_en.pdf)

2.2 [not applicable for Digging Into Data proposals]

3. [not applicable for Digging Into Data proposals]

### **II. Proposal Modules**

As part of your research grant proposal, you may submit one or more of the following modules. For more details, please see the respective guidelines for each module.

#### 1. Basic Module

Use the basic module to request funding for direct project costs, project-specific staff, and instrumentation necessary to carry out the project.

[http://www.dfg.de/formulare/52\\_01/52\\_01\\_en.pdf](http://www.dfg.de/formulare/52_01/52_01_en.pdf)

## 2. Temporary Positions for Principal Investigators

If you would like to propose a position for yourself as the leader of this project, use this module to request funding for your temporary position as principal investigator.

[http://www.dfg.de/formulare/52\\_02/52\\_02\\_en.pdf](http://www.dfg.de/formulare/52_02/52_02_en.pdf)

## 3. Replacements

If your project requires that you be released from teaching or administrative duties, you can use this module to request funding for a replacement to take over these responsibilities.

[http://www.dfg.de/formulare/52\\_03/52\\_03\\_en.pdf](http://www.dfg.de/formulare/52_03/52_03_en.pdf)

## 4. Temporary Substitutes for Clinicians

If this project requires that clinicians conduct research, you can use this module to re-quest funding for temporary substitutes to take over their patient-care responsibilities.

[http://www.dfg.de/formulare/52\\_04/52\\_04\\_en.pdf](http://www.dfg.de/formulare/52_04/52_04_en.pdf)

In combination with at least one of the modules above, you may also submit one or more of the following modules:

## 5. Mercator Fellows

This module enables you to pursue an intensive and long-term exchange with re-searchers in Germany and abroad. Fellows will partially be on site but will remain in contact with you even after their stay.

[http://www.dfg.de/formulare/52\\_05/52\\_05\\_en.pdf](http://www.dfg.de/formulare/52_05/52_05_en.pdf)

## 6. Project-Specific Workshops

If you would like to conduct workshops as part of your project, you may request funding to help you do so. Please note that this module cannot be submitted separately but only in conjunction with the proposed research project.

[http://www.dfg.de/formulare/52\\_06/52\\_06\\_en.pdf](http://www.dfg.de/formulare/52_06/52_06_en.pdf)

## 7. Public Relations

To enable you to present your work to the general lay public, you can request funding for public relations. Please note that this module cannot be submitted separately but only in conjunction with the proposed research project.

[http://www.dfg.de/formulare/52\\_07/52\\_07\\_en.pdf](http://www.dfg.de/formulare/52_07/52_07_en.pdf)

### **III. Obligations**

In submitting a proposal for a research grant to the DFG, you agree to:

1. adhere to the rules of good scientific practice.

The general principles of good scientific practice include, among others: maintaining professional standards, documenting results, rigorously questioning all findings, and attributing honestly any contributions by partners, competitors and predecessors.

Scientific misconduct is defined as the intentional and grossly negligent statement of falsehoods in a scientific context, the violation of intellectual property rights or impeding another person's research work. The circumstances of each case will be considered on an individual basis. In cases where scientific misconduct has been established, the DFG may impose one or more of the following sanctions, depending on the nature and severity of the scientific misconduct:

- issuing a written reprimand to those involved;
- exclusion from the right to apply for DFG funds for a period of one to eight years, depending on the severity of the scientific misconduct;
- revoking funding decisions (complete or partial cancellation of the grant, recalling granted funds, demanding repayment of funds spent);
- demanding that those concerned either retract the discredited publications or correct the falsified data (in particular by publishing an erratum), or appropriately indicate the DFG's retraction of funding in the discredited publications;
- exclusion from acting as a reviewer or from membership in DFG committees;
- denying voting rights and eligibility in elections for DFG statutory bodies and committees.

By accepting funding, the recipient agrees to

2. use the grant exclusively and in a targeted manner to realise the funded project. The use and accounting of funds must conform to the relevant regulations of the DFG.
3. submit progress reports on the research according to the dates specified in the award letter and to present financial accounts to the DFG detailing the use of funds.

The DFG expects that the findings of the projects it funds be made available to the public.

### **IV. Publication of Data on Grant Holders and Research Projects**

The data necessary for processing your grant proposal will be stored and processed electronically by the DFG. If a grant is awarded, your work address (e.g. telephone, fax, e-mail, internet website), as well as information on the content of your research project (e.g. topic, summary, keywords, international cooperation), will be published in the DFG's project database GEPRIS and - in excerpts (grant holder's name, institution and location) - in the "Programmes and Projects" section of the DFG's electronic annual report. If you do not wish this information to be

published electronically, please notify us in writing no later than four weeks after receipt of your award letter.

[www.dfg.de/gepris](http://www.dfg.de/gepris)

[www.dfg.de/jahresbericht](http://www.dfg.de/jahresbericht)”